



4th Annual Intensive English Program (IEP) Mini-Conference



Call for Proposals

Keeping It Real!

*If you are IEP faculty, staff, or an administrator looking for a practical and inspirational professional development experience, please join us for the 4th annual IEP Mini-Conference – **Keeping It Real!** Before selecting this theme, we surveyed several IEP faculty and staff regarding their daily challenges and interests. Their comments indicated that they are ready for a conference that focuses on their everyday realities. They want to hear from colleagues who understand what it is **really** like to work day in and day out in today's IEPs. We look forward to hearing all of your creative ideas!*

Georgia Institute of Technology Language Institute

February 27, 2016

About the Conference

IEPs face challenges delivering language instruction and student services to ever-changing student populations at various skills levels, meeting university and programmatic accreditation standards, utilizing new technologies, and engaging students. By sharing knowledge, experiences, and ideas, these challenges become more manageable, and working in an IEP becomes more rewarding. This one-day mini-conference addresses the specific needs of IEP faculty, staff and administrators and focuses on solutions and collaboration. The conference is sponsored by Georgia TESOL and organized by the Georgia TESOL IEP Interest Section and representatives of three Georgia universities and EnglishUSA. It includes free lunch. After the conference, there will be a meet-up at a local establishment.

Criteria for Proposals

We are seeking submissions for proposals that include 40 minutes or less of presentation with at least 10 minutes left for discussion and questions. It is also acceptable to offer a proposal for a 50-minute workshop. Faculty and staff have expressed a strong preference for presentations or workshops that provide practical and usable ideas and materials for the IEP context. They also expressed a strong preference for specific types of topics. To that end, proposals should focus on one or more of the following topics from a practical and usable perspective:

Learner Motivation –Suggested topics include learner engagement or buy in, individual vs. group motivation, “placeholder” or “touring” learners, and learner apathy.

Teaching & Learning within a Multi-Level Curriculum– Suggested topics include issues like creating similar learning experiences across several sections of one course, teaching within a larger curriculum, and dealing with inconsistent learner preparation between levels.

Lesson Plans & Class Assignments – Suggested topics include ideas for practical projects, new perspectives on homework, ideas for using apps, lesson planning, and classroom technology that is actually useful for learning and not just new

Time Management Inside and Outside the Classroom– Suggested topics include perspectives on time vs. amount of material and depth of coverage, time for practice in class, balancing class preparation time with administrative tasks, and determining amount of time/effort spent on providing writing feedback.

Administrative Concerns – Suggested topics include keeping up with immigration policy changes, diversifying enrollment, communicating successfully with learners, managing high learner to staff ratios, increasing visibility on campuses, and monitoring/reporting attendance.

Factors Affecting Selection

The IEP Mini-Conference is intended to bring together individuals from a variety of programs; thus, important factors in proposal selection include (a) balanced institutional representation (b) range of topics, (c) interests, and (d) relevance to the audience. Collaboration across programs is highly encouraged. The Program Committee can accept only one primary presentation per presenter. If more than one acceptable proposal is submitted, the proposal that allows for the most participants will be selected.

Submission of Proposals

Submit proposals on <http://www.surveymoz.com/s3/2376344/2016-Intensive-English-Program-IEP-Mini-Conference-Proposal-Form> by midnight on **December 12, 2015**. Please follow the directions carefully. The Program Committee (made up of representatives from three area universities) will select proposals based on a blind review. In order to submit your proposal, you will need the following:

- A title of 7 words or less for the program
- An abstract of 50 words or less for the program
- A summary of 250 words or less for reviewers
- Names, affiliations, and contact information for all presenters

Registration

Registration on www.gatesol.org is required to present *and* attend. We want everyone—presenters and attendees—to pre-register. If you would like to attend but did not pre-register, please contact lauren.lukkarila@pe.gatech.edu to inquire about the possibility of registering the day of the event. Registration opens in late October. It is free for Georgia TESOL members and \$10 for non- members. To join and attend the event for free, go to <http://tinyurl.com/GATESOLmember>.

The **Georgia TESOL IEP Interest Section** is devoted to meeting the needs and voicing the concerns of teachers and students in IEPs throughout Georgia. It aims to discuss current issues in IEPs and to support and represent IEP professionals at the state level. 